



City Of New Haven Department of Human Resources

INTERVIEW REPORT

To be completed by Department Head or designee at time of candidate interview.

TO: DEPARTMENT OF HUMAN RESOURCES

FROM DEPARTMENT OF: _____

Date: _____

Today, _____ was interviewed for the position of:
(name of applicant)

(title of position)

General fund position
Civil Service List # _____

Special fund position

Indicate below the reason(s) for recommending or not recommending a conditional offer of employment of the above individual.

Respectfully Submitted: _____
Department Head/Designee Signature

PLEASE RETURN TO THE DEPARTMENT OF HUMAN RESOURCES